



**HIT PRINT**  
INTELLIGENTLY

**CONVERT** *paper into* DIGITAL  
WORKFLOWS, **BOOST** EFFICIENCY,  
**SAVE** TIME and MONEY



## HP and Hyland Document Capture and Workflow Solutions

In nearly every industry, paper documents contain information used during business processes to make decisions, comply with regulations and deliver services. Unfortunately, manual paper processes can be inefficient, lead to data errors and waste time that could be spent with customers.

HP and Hyland Document Capture and Workflow Solutions make it easy to electronically capture, manage and route paper-based information while streamlining and automating paper-intensive workflows. The right people have access to the information they need, using the business applications and devices they already own and use every day.

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### What if you could...

**Leverage** your existing HP MFPs to integrate paper-based information into electronic workflows and your business applications?

**Empower** employees to make better, faster decisions with a complete view of all documents and data—right at their fingertips?

**Deliver** paper-based information to more people, in more places and in more ways by using devices and applications they already own?

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## HP and OnBase from Hyland Software at a glance

HP and Hyland Software Document Capture and Workflow Solutions streamline and automate paper-based processes. Now, you can jump start your process improvement initiatives using HP multi-function printers (MFPs) and OnBase—Hyland's award-winning document management and workflow suite.

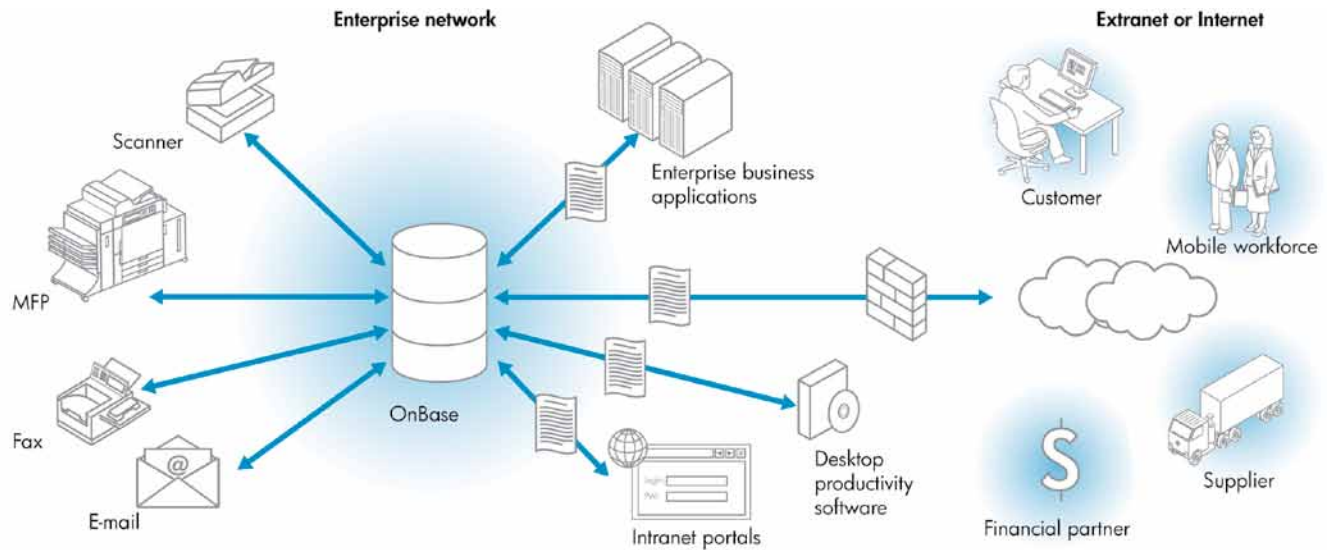
HP MFPs capture and transform paper documents into digital images that are routed to OnBase's secure and centrally managed repository. OnBase then intelligently automates and optimizes the flow of the documents between people, applications and devices anywhere in the world.

Best of all, HP and Hyland Software offer solutions that allow you to leverage your existing IT investments. OnBase integrates with a variety of business application software packages in addition to personal productivity platforms like Microsoft® Office and SharePoint® as well as a variety of mobile devices. That way, your employees have instant access to the documents they need using the systems they already know and use every day.

HP Connect to OnBase effortlessly connects HP MFPs with OnBase document management and workflow. This helps reduce operating costs and saves time by integrating your existing HP MFPs with the OnBase workflow management and automation applications you depend on.

HP and Hyland Software can make it easy to improve business processes by:

- Integrating OnBase with any line-of-business application without custom coding
- Creating sophisticated workflows from more than 200, pre-configured rules and actions
- Achieving results quickly, one department at a time, without losing site of enterprise objectives



**Figure 1. HP multi-function products connect with OnBase content management and workflow software to automate paper-intensive business processes and then make the information accessible from existing applications and devices.**

## OnBase at work around the world

A billion dollar holding company needed a shared accounts payable process for its 70 locations. Each year, more than 600,000 invoices were handled manually, with each location using its own time-consuming systems.

OnBase software combined with the existing Oracle® E-Business Suite financial application proved to be the perfect solution. It allowed paper invoices to be scanned and processed electronically, which meant just ten accounts payable specialists could service all 70 locations—saving the company \$1 million annually.

## Why HP?

HP is recognized as a global leader in imaging and printing solutions for large organizations. HP offers technical expertise, and reliable products and solution sets that allow customers to benefit from:

- Consulting services, including procurement, installation, management and support that can be customized to enhance your organization's effectiveness
- Relationships with industry-leading solution providers
- Powerful solutions to optimize your environment, improve the bottom line and help the planet

## How do you get started?

Contact your local HP representative to:

- Set up a workshop with HP to assess your specific business needs.
- Establish a plan to implement the best solution for today and into the future.
- Identify an environmental approach that can help your company save money.

**To learn more, visit [www.hp.com/large/ipg](http://www.hp.com/large/ipg).**

## HP three-part approach

HP works with you to assess, deploy and manage an imaging and printing environment tailored to meet your business needs, while helping you reduce costs, conserve resources and simplify document-intensive processes.

### Optimize infrastructure

HP can help you achieve a balance between your total cost of printing and your needs for user convenience and productivity.

### Manage environment

Working together, HP can help you maintain your optimized infrastructure while improving business efficiency and tightening security.

### Improve workflow

By streamlining your document-intensive processes, HP can help you deliver a more efficient environment for capturing, managing and sharing information.

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